



Education  
Partnership  
Trust

High Expectations • Commitment • Ambition

# Candidate Information Pack

Curriculum Leader of Design Technology

Carr Hill High School



## A message from the Headteacher

Thank you for expressing an interest in the position of Curriculum Leader of Design Technology at Carr Hill High School.

This is a special opportunity for an outstanding, ambitious and dynamic teacher to join the school at an exciting stage of its journey.

Carr Hill is situated in the market town of Kirkham in the Fylde, just over a mile from exit 3 of the M55 and with very easy transport links from a wide radius in the north west of England. Kirkham is just 9 miles from the coastal town of Lytham St Annes and an easy drive to the Lake District or Trough of Bowland. Kirkham is also served by Kirkham and Wesham train station.

The school is 11-16 and has an average of 180 students in each year group. Students come from over 25 different primary schools though there are a core group of feeder schools. Historically there are a significant number of army families due to the proximity of the barracks at Weeton which will have a new regiment in summer 2024. As the only state school in the immediate area, Carr Hill is a truly comprehensive school with a wide range of ability and social background.

We aim high at Carr Hill and expect high standards of behaviour and academic effort from all our pupils. We believe in encouraging our pupils to take responsibility for their actions, decisions and their future education to foster a culture of commitment to lifelong learning. We believe every pupil is an individual that can achieve extraordinary goals and we work hard for them to achieve these; however, we expect our pupils to work even harder for their future. This is their responsibility that we will support them with every step of the way.

At Carr Hill our mission is to provide a high-quality education that prepares students for the challenges of tomorrow. With a focus on pursuing excellence, we strive to create an inclusive environment where every student can achieve their full potential, through our Carr Hill values of 'Commitment, Aspiration, Resilience and Respect.'

We are committed to the pursuit of outstanding teaching and learning alongside the highest possible academic, personal and moral standards. This commitment is built upon a shared belief in hard work, self-reflection and a culture of respect and support for others.

We expose our pupils to culture beyond their experience to build opportunities and develop a strong sense of self-worth and humility to make positive contributions now, and in the future, to the communities to which they belong.

As a staff member of Carr Hill High School, you will be able to take advantage of the staff benefits available through the EPT.

If you have any questions about our school, or the role itself, please do not hesitate to get in touch.

To apply for this post, please follow the instructions on the Vacancies page on our website. For visits to the school or any other information, please contact [jgutteridge@carrhill-ept.com](mailto:jgutteridge@carrhill-ept.com)



**B. Layzell**  
Headteacher



**Education  
Partnership  
Trust**



I am delighted that you are considering a role within the EPT. The EPT was established in 2012 as a high performing multi academy trust and approved academy sponsor, that delivers the very best educational experience for our pupils within an ethos of collaboration and excellence.

The reduction of workload and the wellbeing of our colleagues are key priorities with Wellbeing Champions in each school and a designated trust lead.

Wishing you all the best with your application.



**Sharon Roscoe**  
Chief Executive

## Our Vision

Creating outstanding schools which transform learning, lives and communities

## Our Values

### **High Expectations**

of ourselves, our pupils and our school community

### **Commitment**

we are dedicated to raising standards and improving opportunities

### **Ambition**

we constantly strive to improve by setting ourselves challenging goals

## Job Advertisement

# Curriculum Leader of Design Technology

**Hours:** Full Time  
**Start Date:** 01/09/2025  
**Salary:** MPS/UPS +TLR 2B (£5,835pa)

Carr Hill High School wishes to appoint a hardworking, enthusiastic and committed Curriculum Leader of Design Technology. If you are experienced, enthusiastic, open to new ideas and have a flexible 'can do' approach, we would welcome an application from you.

## The Job

- To lead the strategic development and improvement of the teaching and learning, within Design Technology, by developing and implementing assessment strategies, data analysis and appropriate intervention programmes to ensure that identified standards of student achievement are met.
- To lead, manage and develop a stimulating, imaginative and intellectually challenging curriculum for Design Technology.
- To continually review the planned curriculum to ensure sequential development of knowledge to drive academic ambition, within Design Technology.
- Line manage a team of staff including the effective recruitment, appraisal and development of its members in order that the team's objectives are achieved.
- Plan effectively in the short, medium and long-term and prepare effective learning sequences, lessons and work across a series of lessons to ensure coverage of the curriculum and the needs of students are met. Plan and prepare homework and other out of class work.
- Be aware of and apply a range of teaching and learning strategies, including implementing inclusive practices, to ensure that the diverse needs of students are met and excellence and enjoyment is achieved.

## What are the job requirements?

- Qualified Teacher Status
- A clear passion for Design Technology
- Evidence of consistently outstanding classroom teaching
- Able to set clear targets, track progress and adopt strategies to achieve them
- Able to work under own initiative as well as part of a team

**Amongst the many benefits of working within the Trust you will receive:**

- Healthcare cash back plan provided free by the Trust includes optical, dental, physio, diagnostics, health assessment, NHS prescription charges, hospital cover, discounted gym memberships plus lots more.
- 6 sessions of free counselling including CBT, wellbeing and bereavement.
- Cycle to work scheme.
- Electric Car Scheme (Salary Sacrifice)
- Access to Teachers' pension scheme.
- Free parking
- Training and development opportunities
- Personal development and promotion opportunities across the Trust
- Trust wide focus on staff wellbeing
- Trust wide Intranet to share knowledge and resources

**Closing date:** 17/05/2025 – 3:00pm

**Interview date:** TBC

**Safeguarding**

The Education Partnership Trust is committed to ensuring the highest levels of safeguarding and promoting the welfare of children and young people, and we expect all our staff and volunteers to share this commitment.

The post you are applying for is covered by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013). All offers of employment are subject to an enhanced Disclosure and Barring Service (DBS) check, references, an online search, and where applicable, a prohibition from teaching check will be completed.

Education Partnership Trust is also committed to promoting equality, challenging discrimination and developing community cohesion. We welcome applications from all sections of the community.

Incomplete application forms will not be shortlisted, if you need to discuss a reason for being unable to complete a section, please contact the recruitment team [HR@ept-uk.com](mailto:HR@ept-uk.com).

Applications for this exciting post are to be made through <https://ept.face-ed.co.uk/vacancies>



## Job Description

# Curriculum Leader of Design Technology

**Reports to:** Senior Leadership Team

**Grade:** MPS/UPS + TLR 2B

## Job Purpose

- To lead the strategic development and improvement of the teaching and learning, within Design Technology, by developing and implementing assessment strategies, data analysis and appropriate intervention programmes to ensure that identified standards of student achievement are met.
- To lead, manage and develop a stimulating, imaginative and intellectually challenging curriculum for Design Technology.
- Lead, develop and enhance the teaching practice of others through monitoring/evaluation and promoting improvement strategies to secure effective teaching and learning for students.
- To be responsible for student progress in the Design Technology.
- Line manage a team of staff including the effective recruitment, appraisal and development of its members in order that the team's objectives are achieved.
- Facilitate an ethos within the team which encourages staff to work collaboratively, share knowledge and understanding, celebrate achievements and accept responsibility for outcomes.
- Manage allocated departmental budget and resources.

## Key Responsibilities and Accountabilities

- Plan strategically to ensure that all students attend well, behave respectfully, make good progress across the curriculum and secure high levels of attainment in design Technology.
- Attend curriculum leadership meetings in addition to other calendared meetings.
- Attend, where relevant, Governor meetings, Governor Scrutiny meetings and provide briefing papers as requested by Headteacher to support work of Governors.
- To manage and organise a team of staff across Design Technology, to ensure they can complete their role to the best of their ability and develop new ways of working.
- Develop, lead and manage innovative approaches to our quality of education improvement in liaison with other curriculum leaders.
- Organise and deliver training in all areas within described responsibilities.

- To maintain and develop a range of strategies for staff to use when enhancing the quality of education in the school.
- **Curriculum Development**
- To continually review the planned curriculum to ensure sequential development of knowledge to drive academic ambition, within Design Technology.
- **Monitoring, Review and Evaluation**
- To report to Governors, parents, senior leaders and others on the quality of education and professional development towards their effectiveness across the department.
- Take part in all monitoring and evaluation as part of the curriculum leadership team.
- To support and develop the CPD plan for each member of Design Technology staff each term in link with the department and School Improvement Plan.
- **Generic Responsibilities**
- To carry out the professional duties of a Teacher as set out in the School Teachers' Pay and Conditions Document.
- Establish a purposeful and safe learning environment and manage students' behaviour constructively by establishing and maintaining a clear and positive framework for discipline and a supportive culture in line with the school behaviour policy.
- Plan effectively in the short, medium and long-term and prepare effective learning sequences, lessons and work across a series of lessons to ensure coverage of the curriculum and the needs of students are met. Plan and prepare homework and other out of class work.
- Be aware of and apply a range of teaching and learning strategies, including implementing inclusive practices, to ensure that the diverse needs of students are met and excellence and enjoyment is achieved.
- Assess, record and report on the development and progress of students and analyse relevant data to promote the highest possible aspirations for students and target expectations and actions to raise students' achievements.
- Provide timely, accurate and constructive feedback on students' attainment, progress and areas of development.
- Demonstrate ongoing development and application of teaching practice, expertise and subject, specialism and/or phase knowledge to enrich the learning experience within, and beyond the teacher's assigned classes or groups of students.
- Communicate effectively and work collaboratively within, and beyond the classroom with support staff (including directing their day-to-day work), teachers, other professionals, parents, carers, agencies and communities, to enhance teaching and learning and promote the positive contribution and well-being of students.



- Contribute to the development and implementation of priorities, policies and activities in order to enable the achievement of whole school aims.
- Promote collaboration between colleagues and contribute to their professional development through coaching and mentoring, demonstrating effective practice, and providing advice and feedback.
- Promote the safeguarding and welfare of children and young persons the postholder is responsible for, or comes into contact with. Be aware of school policies and other guidance on the safeguarding and promotion of well-being of children and young people. Take appropriate action where required.

### **Note**

This Job Description forms part of the contract of employment of the person appointed to this post. It reflects the position at the present time only and may be changed at management's discretion in the future. As a general term of employment, the Trust may affect any necessary change in job content or may require the post holder to undertake other duties, at any location in the Trust's service, provided that such changes are appropriate to the employee's remuneration and status.

As a term of your contract of employment, the Trust reserves the right to vary your hours of work and require you to work outside the range of your "typical working arrangements" specified in your Statement of Particulars. The Trust reserves the right at its discretion to affect this condition of your employment. Should this be necessary you will be given reasonable notice of any proposed changes.

## Person Specification

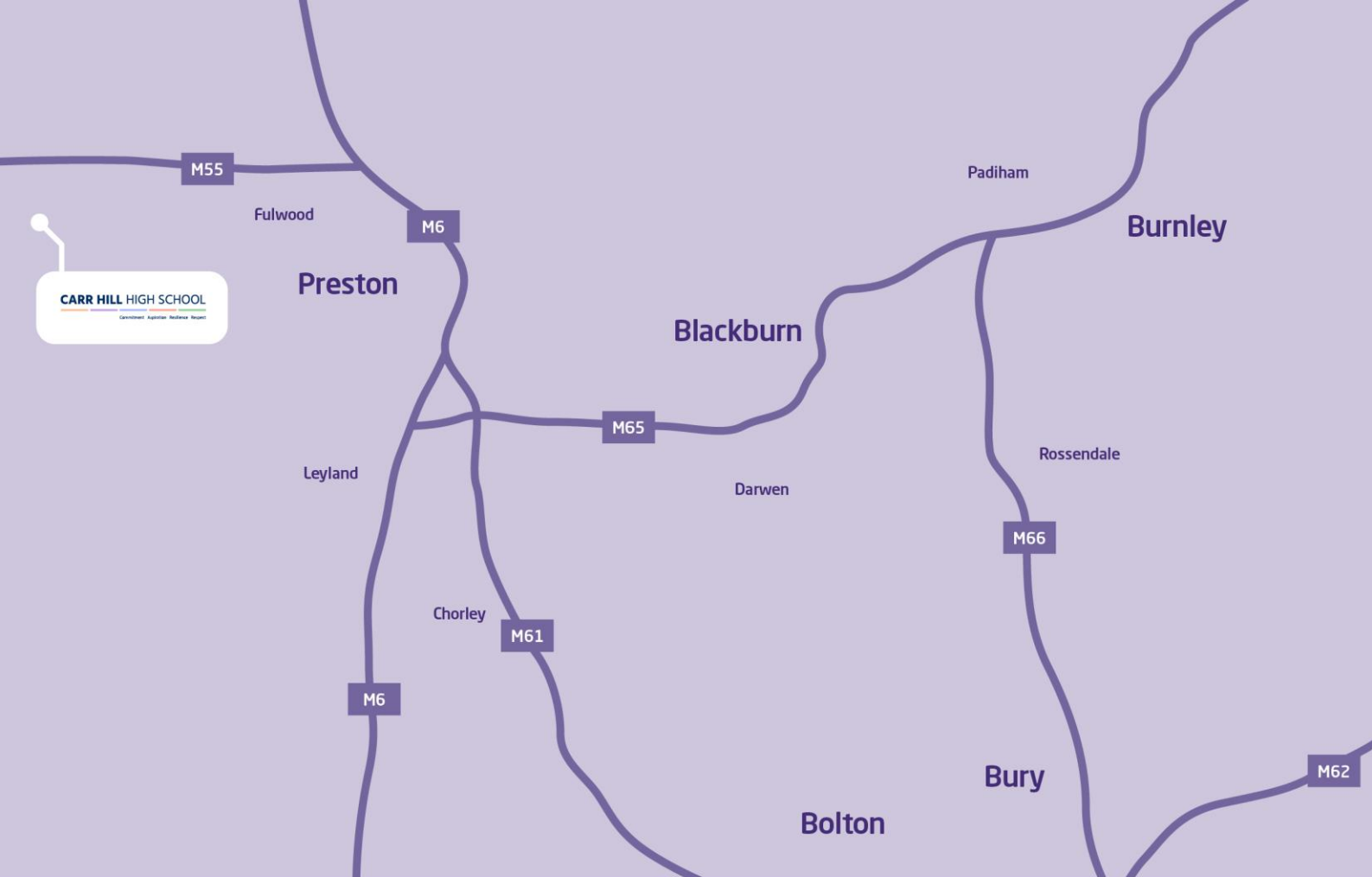
# Curriculum Leader of Design Technology

Reports to: Senior Leadership Team

Grade: MPS/UPS + TLR 2B

No	CATEGORIES	Essential/ Desirable	App Form	Interview /Task
<b>1. QUALIFICATIONS</b>				
1.1	Qualified teacher status	E	x	
1.2	Participation in recognised leadership/management training, in-service or study	D	x	
<b>2. EXPERIENCE</b>				
2.1	A minimum of 3 year's teaching experience	D	x	
2.2	Evidence of consistently outstanding classroom teaching	E	x	x
2.3	Proven track record of successful experiences in the development of the Design Technology curriculum	D	x	x
2.4	Recent and relevant involvement in professional development	E	x	
2.5	Demonstrate a clear understanding of leadership in a school setting	E	x	
2.6	Competence in the use of IT relevant to the post	E	x	
2.7	Able to analyse and evaluate curriculum data across key stages	E	x	x
2.8	Awareness of development in national policy for education	E	x	
2.9	Demonstrate a clear understanding of safeguarding for pupils	E		x

2.10	Effectively analyse, prioritise and action plan	E		x
2.11	Evidence that you have made an impact on improving pupil outcomes	E	x	
2.12	Able to set clear targets, track progress and adopt strategies to achieve them	E		x
2.13	Track record of a commitment to inclusion & overcoming barrier to learning & progress	E	x	
<b>3. PERSONAL QUALITIES</b>				
3.1	Able to form appropriate relationships with pupils through positive discipline	E	x	x
3.2	Able to form professional relationships with the wider school community	E		x
3.3	Able to work under own initiative as well as part of a team	E		x
3.4	Able to work to deadlines	E		x
3.5	Ability to communicate effectively, verbally and in writing with all school stakeholders, including parents and carers	E	x	x
3.6	Maintain confidentiality	E		x
3.7	Listen to, reflect and act on feedback	E		x
3.8	To contribute to the distinct values of Carr Hill High School	E		x
3.9	A clear passion for Design Technology	E	x	x
3.10	An aspiring future senior leader	D		x



# Contact

Carr Hill High School  
Royal Avenue  
Kirkham, PR4 2ST

01772 682008  
[info@carrhill-ept.com](mailto:info@carrhill-ept.com)  
[www.carrhillschool.com](http://www.carrhillschool.com)

Twitter @CarrHillSchool



An Education Partnership Trust School